

Aquatic Ecosystems Research Laboratory

Research Resumption Form

This form pertains to research personnel, department staff and faculty within the Institute for the Oceans and Fisheries (IOF) and the Institute for Resources, Environment and Sustainability (IRES) where the faculty member(s) named below conduct research. Following approval by the Director, faculty with co-appointments must forward a copy of the completed form to other Department Head(s)/Director(s).

Faculty should refer to the **AERL Building Safety Plan** for responsibilities, context, and guiding principles.

The information collected below outlines the approach that the faculty will take to control access to their space, how they will work with other faculty who share contiguous lab space, and additional safety protocols that will be in place.

Once a faculty/PI has been approved to restart research, then they will sign an **Access Agreement** that can be found at the end of this request form and post this on the door of each lab space. A new Access Agreement may be needed for Phase 2. The signed form will be posted on the lab door so that all trainees can see what the faculty has agreed to and the cap for the number of people in the space. Beyond posting the document on the door, the faculty must inform their trainees of this process and have them sign this document.

Faculty/PI Name:

Email:

Mobile Phone#:

1. Briefly outline proposed experiments/research that require on-campus access:

2. Fill in the table with all the rooms your research personnel will access. Note that UBC is aiming for only up to 1/3 occupancy of buildings during Phase 1, and that there must be space for physical distancing. Additional rows may be added to the bottom of the table as required.

Room #	Room type (lab, equipment room, office, or other)	# of personnel who will work in this room as their primary location	Total # of personnel who need access to this room?	Max. # at one time during Phase 1

3. Is your lab space shared? Yes / No

If yes, indicate how you will coordinate with adjacent labs or personnel.

4. List the personnel below who will require access to on-campus space in Phase 1, and their position

(Grad student, Postdoc, RA, Faculty, Undergrad, Technician, Research support, Staff):

Ex. John Smith Grad student

5. Are all personnel from your group accessing the lab certified (yes/no).

6. Describe how will you schedule occupancy of your lab space to ensure physical distancing is maintained? e.g. online sign up, weekly discussion in lab meeting to prepare a schedule together, other? Ensure that people on the same shift are not in conflict for the same resources in their own lab. Include an example plan with the application. Schedules should be posted on the lab door weekly.

Note: at any one time, UBC is aiming for **no more than ½ normal occupancy** during Phase 1

7. Are there any tasks where physical distancing cannot be maintained (yes/no)? If yes, frequency and duration of tasks? What safety measures will be taken?

8. Outline plans to address regulations on working alone/working in isolation

9. Identify high-contact points that need to be sanitized (fridge handles, switches, communal keyboards, etc.) and all multi-user instruments and equipment in your labs, their location, sanitization protocols. This should be posted as a checklist at the entrance for research personnel to complete before and after each shift.

10. Is equipment in your lab space used by personnel from other labs (yes/no)?

If yes, explain how you will arrange for other users to access this equipment while maintaining physical distancing.

How will this equipment be sanitized between users?

11. Will you need to access equipment located in other research labs, or your lab equipment housed in shared equipment rooms in your building (yes/no)?

If yes, list the equipment or room numbers and how will this be arranged?

How will this equipment be sanitized between users?

12. Explain below how you will prioritize research personnel in your group to access lab/office space. In the event that we have to significantly reduce the number of people permitted in labs/offices, how will you decide who has access to the lab/office?

Acknowledgment that faculty and all researchers returning to AERL:

- agree to abide by policies and principles outlined in the AERL Building Safety Plan
- agree to abide by policies and principles outlined in this AERL Research Resumption Form, and
- have completed the required UBC COVID-specific training course for safe return.

A signature or an email confirmation from research personnel is acceptable (only sign this after this form has been reviewed, in the event that changes are required)

FACULTY/PI SIGNATURE _____

RESEARCH PERSONNEL NAME and SIGNATURE _____

(add lines as needed)

As Director of the **Institute for the Oceans and Fisheries / Institute for Resources, Environment and Sustainability (delete name as appropriate)**, I confirm that this Research Resumption Form has been fully assessed and approved.

Signature: _____ Date: _____

Name: _____